

## \*\*\*SRP Deployment Checklist for Individual Soldiers \*\*\*

SRP request EMAIL distribution:

[USARMY JBLM IMCOM List DHR SRP Scheduling](#)

1. Soldiers **WILL** be in Uniform when conducting SRP.
2. **NO** backpacks, handbags, book bags, briefcases, or like items of any type, are allowed in the SRP/Bldg 2140 area.
3. Food or drink are **NOT** allowed in the SRP/Bldg 2140 area.
4. Family members **WILL NOT** be allowed in the SRP/Bldg 2140 area.
4. Unit S-1 is responsible to ensure the Soldier(s) is entered in **DARTS**.
5. SRP packets (2 each) (manila folders) constructed with required forms:
  - A. SGLV Form 8286 (**Servicemembers' Group Life Insurance**).
  - B. DD93 forms (**Record of Emergency data Card**).
  - C. **Family Care Plan** - Dual Military Personnel and Single Military Parent must provide documentation signed by the Unit Commander, IAW AR 600-20.
  - D. **ANAM Certificate/Memo** completed (Overseas Deployment)  
POC: Mr. Rios @ 253-968-4805. Strip map for ANAM is attached.
  - E. **ORB/ERB**
6. **Military CAC/ID card** and **ID/medical alert tags** on person.
7. If the Soldier requires **Typhoid**, they will receive it on Mondays, Wednesdays, and Fridays only. This is a four **(4)** dose series during an eight **(8)** day period. For example: if you receive your first dose on a Wednesday, then you will take your fourth/final dose on the following Wednesday. (**Not available on Federal Holidays and DONSA**)
  - Unit S-1 needs to pick up a DA FORM 2766 (Deployment Medical Records packet) from the SRP Medical Records Room, upon completion of SRP process.
  - If you need assistance with DARTS, please call 253-966-5111

Operations Coordinator/Scheduling

Office: (253) 967-1741

Chief, Soldier Readiness Center

Office: (253) 966-5106